



**LANCASTER**  
**CITY COUNCIL**

*Promoting City, Coast & Countryside*

# **COUNCIL MEETING**

**Wednesday, 20 December 2017 -  
6.00 p.m.  
Morecambe Town Hall**

Susan Parsonage,  
Chief Executive,  
Town Hall,  
Dalton Square,  
LANCASTER,  
LA1 1PJ



# LANCASTER CITY COUNCIL

*Promoting City, Coast & Countryside*

Sir/Madam,

You are hereby summoned to attend a meeting of the Lancaster City Council to be held in the Town Hall, Morecambe on Wednesday, 20 December 2017 commencing at 6.00 p.m. for the following purposes:

1. **APOLOGIES FOR ABSENCE**

2. **MINUTES**

To receive as a correct record the Minutes of the Meeting of the City Council held on 15th November 2017 (previously circulated).

3. **DECLARATIONS OF INTEREST**

To receive declarations by Members of interests in respect of items on this Agenda.

Members are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Members should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Members are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

4. **ITEMS OF URGENT BUSINESS**

5. **ANNOUNCEMENTS**

To receive any announcements which may be submitted by the Mayor or Chief Executive.

6. **QUESTIONS FROM THE PUBLIC UNDER COUNCIL PROCEDURE RULE 11**

To receive questions in accordance with the provisions of Council Procedure Rules 11.1 and 11.3 which require members of the public to give at least 3 days' notice in writing of questions to a Member of Cabinet or Committee Chairman.

7. **PETITIONS AND ADDRESSES**

1. To receive an Address from Ms Janet Taylor, notification of which has been received by the Chief Executive in accordance with the Council's Constitution. A copy of Ms Taylor's address was not available at the time of agenda publication but will be circulated to Members as soon as possible by email. Paper copies will be distributed at the meeting.
2. To receive an Address from Mr Mark Salisbury, notification of which has been received by the Chief Executive in accordance with the Council's Constitution. A copy of Mr Salisbury's address was not available at the time of agenda publication but will be circulated to Members as soon as possible by email. Paper copies will be distributed at the meeting.
3. To receive an Address from Mr Matthew Barnes, notification of which has been received by the Chief Executive in accordance with the Council's Constitution. A copy of Mr Barnes' address was not available at the time of agenda publication but will be circulated to Members as soon as possible by email. Paper copies will be distributed at the meeting.
4. To receive any such further Addresses, should notification be received by the Chief Executive in accordance with the Council's Constitution after publication of this Agenda.

8. **LEADER'S REPORT** (Pages 1 - 3)

To receive the Cabinet Leader's report on proceedings since the last meeting of Council.

**MOTIONS ON NOTICE**

9. **MOTION ON NOTICE - FLOOD RESPONSE** (Pages 4 - 7)

To consider the following motion submitted by Councillors Caroline Jackson and Tim Hamilton-Cox.

*"This council notes the response to recent flooding by city council officers was timely and effective. Issues arising from flooding in 2015 and earlier this year have been successfully used to create improved strategies to ensure the welfare and safety of residents. Communication and co-operation between services, agencies and voluntary and community groups was excellent. We wish to congratulate officers on this achievement.*

*This council also notes that the flooding in Galgate, Hala and Halton was partially caused by surface water run-off during heavy rainfall.*

*This council notes that this also applies to smaller areas of repeated flooding such as Caton Road, Lower Church Street, Long Marsh Lane, Willow Lane and Brook Street and these floods are causing stress, economic hardship and lost business.*

*There is evidence that flooding events linked to run off were exacerbated by blocked gullies many of which had been repeatedly notified to the county council over a long period.*

*We note also that the effective response to flooding has taken and will take many hours*

*of officer time which means the other necessary work done to serve residents has been and will be delayed.*

*This council believes:*

*We now live in a city and district repeatedly subject to what is termed “unprecedented rainfall”. By definition more intense rainfall is now preceded and equally intense effort needs to be directed to mitigating the impact. We cannot accept the delays in gully clearing that have been noted by many elected members in this chamber and indeed elected members who sit at county level.*

*We have a duty to respond to hardship among district residents in an effective way.*

*This council resolves to:*

- 1. Hire a gully clearing vehicle for the 6 months January – June 2018 or sooner if possible and deploy it with appropriate staff members;*
  - a) to clear all gullies already known to officers to create or add to known flood hazards.*
  - b) to clear all gullies reported by members, businesses and residents known to create or add to known flood hazards.*
  - c) to undertake a check of all gullies in sensitive areas of the district.*
- 2. That the cost of this be taken in the first instance from the city council's general fund balance.*
- 3. That steps be taken to recover costs as far as possible.*
- 4. That urgent steps be taken by Cabinet and Lancaster City officers at the most senior level to recover the contract for gully cleaning from Lancashire County Council for financial year 2018-9 onwards.*
- 5. That residents, councillors and officers work together to identify areas where street engineering is causing surface water run off to increase flood risk and by March 2018 prepare a report for County Highways on works needed.*
- 6. That all interested parties Lancaster City council, United Utilities, Lancashire Lead Flood Authority and the Environment Agency are convened to consider urgently the problem of combined surface and foul water drains in flood prone areas and bring forward a plan to eliminate them as a risk to public health.”*

An officer briefing note is attached.

## **OTHER BUSINESS**

### **10. ADVANCING THE LOCAL PLAN FOR LANCASTER DISTRICT (Pages 8 - 381)**

To consider the report of the Chief Officer (Regeneration and Planning)

***Councillors please note: Appendices 1 and 2 of this report along with the policy maps are published electronically and can be found on the Council website at:***

***<https://committeeadmin.lancaster.gov.uk/ieListDocuments.aspx?CId=305&MId=69>***

15&Ver=4

***Paper copies will be available in the Members' Rooms at Morecambe and Lancaster Town Halls. If you require your own paper copy please contact Democratic Services on 582132.***

11. **LOCALISED COUNCIL TAX SUPPORT SCHEME 2018/19** (Pages 382 - 394)  
To consider the report of the Chief Officer (Resources)
12. **REVIEW OF COUNCIL TAX CHARGING POLICY FOR EMPTY HOMES** (Pages 395 - 410)  
To consider the report of the Chief Officer (Resources).
13. **APPOINTMENTS TO OUTSIDE BODIES - BOARDS OF TRUSTEES OF THE LANCASTER CHARITY AND LANCASTER DISTRICT CVS** (Pages 411 - 412)  
To consider the report of the Chief Executive.
14. **APPOINTMENTS AND CHANGES TO COMMITTEE MEMBERSHIP**  
Group Administrators to report any changes to Committee Membership.
15. **QUESTIONS UNDER COUNCIL PROCEDURE RULE 12**  
To receive questions in accordance with the provisions of Council Procedure Rules 12.2 and 12.4 which require a Member to give at least 3 working days' notice, in writing, of the question to the Chief Executive.
16. **MINUTES OF CABINET** (Pages 413 - 431)  
To receive the Minutes of Meetings of Cabinet held 7<sup>th</sup> November and 5<sup>th</sup> December 2017.



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Chief Executive

Town Hall,  
Dalton Square,  
LANCASTER,  
LA1 1PJ

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